

## EMPLOYMENT OPPORTUNITY

<b>Position:</b>	<b>CAREGIVER TEACHER (Infants/Toddlers)</b>
<b>Department:</b>	Head Start/Early Head Start
<b>Program:</b>	<b>Early Head Start</b>
<b>Reports to:</b>	Child Development Center (CDC) Supervisor
<b>Job Summary:</b>	In accordance with established program standards, state and federal regulations, as applicable, provide care and supervision for infants/toddlers (6 weeks – 36 months) enrolled in the Early Head Start program. Overall responsibilities include: maintain a safe, healthy and compliant environment for care and development of children; care for children based on immediate need; prepare and implement curriculum and age-appropriate developmental experiences; supervise children in the classroom and during developmentally appropriate activities; implement Individual Family Service Plan (IFSP), as applicable; conduct age-appropriate developmental screenings; conduct parent-teacher conferences and home visits; promote parent involvement in the classroom and/or center through implementation of center activities and parent meetings; track and report parent volunteer hours; conduct inventory of classroom equipment and supplies; maintain current record-keeping compliant with program procedures; attend staff meetings, training and workshops; perform other related duties as required.
<b>Requirements:</b>	Minimum, 2-Year degree (Associate) in Early Childhood Education (ECE) /Child Development and two (2) years demonstrated experience working with young children; must have a valid State of Ohio Driver's License and transportation (some travel required for home visits, training and getting to/from assigned worksite located across the Summit County area); computer literacy; criminal background checks conducted.
<b>Pay Rate:</b>	\$14.20 p/hr, Pay Level 8 (2-Year Degree, ECE/Child Development) \$15.63 p/hr, Pay Level 9 (4-Year Degree, ECE/Child Development)
<b>Benefits:</b>	Medical, Life, Dental, Vision, Prescription, 403-b Retirement Plan with employer matching, Paid Holidays, Employee Assistance Program and other benefits as applicable to work classification.
<b>Classification/Schedule:</b>	Regular, Full-time /Year-around (11 months)
<b>FSLA Status:</b>	Non-Exempt
<b>Site Assignment:</b>	Child Development Centers are located throughout Summit County. Worksite assignments are based on program needs and subject to change during the course of employment.
<b>Postings Dates:</b>	<b>08/21/2015- CONTINUOUS UNTIL FILLED</b>
<b>Send Resume/ Application to:</b>	Akron Summit Community Action, Inc. Human Resources Department 55 East Mill Street, Akron, Ohio 44308 <i>Or</i> , E-mail resume to <a href="mailto:resumes@ascainc.org">resumes@ascainc.org</a>

\*This position is subject to Ohio Association of Public Schools Employees-Local 146 Participation

**NO PHONE CALLS.** Applicants selected for an interview will be contacted. Applications/resumes are kept on file for 6-months.

For employment opportunities and other agency information visit [www.ascainc.org](http://www.ascainc.org)

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