



## **EMPLOYMENT OPPORTUNITY**

<b>Position:</b>	<b>TEACHER (Preschool)</b>
<b>Department/Program:</b>	<b>HEAD START/EARLY HEAD START</b>
<b>Reports to:</b>	Child Development Center (CDC) Supervisor
<b>Job Summary:</b>	In accordance with established program standards, state and federal regulations, work with young children, including children with special needs, ages 3 to 5 and carryout developmentally/age appropriate activities that support school readiness. Responsibilities include: provide a safe, healthy and compliant environment for supervision, development and learning; establish and implement daily lesson plan; prepare and implement age-appropriate developmental experiences and school readiness learning activities; supervise children in the classroom and other learning areas/spaces; implement activities specified on Individualized Education Plans (IEPs) for children with special needs; conduct developmental screenings, parent-teacher conferences and home visits; promote parent involvement in the classroom and/or center through implementation of center activities and parent meetings; track and report parent volunteer and in-kind hours/donations; conduct inventory of classroom equipment and supplies; maintain current record-keeping compliant with program procedures; attend staff meetings, training and workshops; perform other related duties as required
<b>Requirements:</b>	Must hold 4-year college degree in Early Childhood Education (ECE) /Child Development and two (2) years demonstrated experience working with young children; must have a valid State of Ohio Driver's License and transportation (some travel required for home visits, training and getting to/from assigned worksite located across the Summit County area); computer literacy; criminal background checks conducted
<b>Pay Rate:</b>	\$15.63 p/hr, Pay Level 9 (4-Year Degree, ECE/Child Development)
<b>Benefits:</b>	Medical, Life, Dental, Vision, Prescription, 403-b Retirement Plan with employer matching, Paid Holidays, Employee Assistance Program and other benefits as applicable to work classification
<b>Classification/Schedule:</b>	Regular, Full-time / 9-month or 11-month work schedule
<b>FSLA Status:</b>	Non-Exempt
<b>Site Assignment:</b>	Child Development Centers are located throughout Summit County. Worksite assignments are based on program needs and subject to change during the course of employment
<b>Postings Dates:</b>	<b>CONTINUOUS UNTIL FILLED</b>
<b>Send Resume/ Application to:</b>	Akron Summit Community Action, Inc. Human Resources Department, 55 East Mill Street, Akron, Ohio 44308 Or, e-mail resume to <a href="mailto:resumes@ascainc.org">resumes@ascainc.org</a>

\*This position is subject to Ohio Association of Public Schools Employees-Local 146 Participation

**NO PHONE CALLS.** Applicants selected for an interview will be contacted. Applications/resumes are kept on file for 6-months.

**For employment opportunities and other agency information visit [www.ascainc.org](http://www.ascainc.org)**

At-Will Employment / EOE